

The Equestrian

Record Book

ages 16 and older as of January 1 of Current year

Completed by: _____

Requirements

Why keep records?

Properly kept records are a vital part of horse ownership. Records give a clear picture of what you have invested in the project. Records also provide you with accurate facts about your horse project. While scrapbooking and additional materials are not discouraged, please remember that this book is a health, care and riding documentation of you and your project horse.

Required elements of the Horse Project Record Book.

*Instruction pages for each section are listed at the back of this book (Point deductions noted related to judge's page)

- A picture of your project horse. The picture(s) must clearly show a full body view of the horse(s).
- Written description of your horse project using proper terminology to describe color and markings.
- Record book begins on September 1st of the current 4-H year. Exceptions must be clearly documented in the record book. Exceptions include, but are not limited to, purchase or lease of project horse after September or you are a new member joining the club after the start of the 4-H year.
- Four months of Care and Riding Sheets. Exceptions to this include situations in which horse was available to you for less than four months (e.g. college student, lease or purchase of project horse).
- A report or story about the project horse must be included in the record book.
- Horse Record Book pages are in the same numerical order as numbered on the bottom of the page. Any additional content must be placed at the end of the Horse Record Book.
- Complete all pages of the record book or submit an explanation for any exceptions in the appropriate area as to why it was not completed.
- The Horse Record Book must be submitted in a binder or notebook. No loose pages please.
- All signatures are required on the "signature page". The parent signature may be waived if the 4-H member is 18 years of age or older.
- Achieve a score of 70 points or higher in the Required elements section** to compete at the Kent County Youth Fair for awards, trophies or ribbons.

Signatures

By signing this page, the undersigned have read the requirements and instructions for completion of this record book. The member understands that a score of 70 points or higher is required to complete the project and compete for awards. By signing my name below, I agree with, and understand the project requirements. *see instruction O*

Member's Signature	
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Parent's Signature	
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Parent

Comments: _____

By signing my name as leader of the club I verify that this member:

- Is in good standing with the club
- Has read and understands the Requirements and knows a score of 70 or higher is required to compete for awards.
- Has read and understands the instructions for completing the record book
- Completed this record book in the current year to the best of the members ability.

Leader's Signature	
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The Equestrian Horse and Pony Project Record Book

Ages 16 and older as of January 1 of Current year *see instruction A*

Name			
Address			
City/State/Zip			
Date of Birth		4-H Age	
Years in horse project		4-H Club Name	
Horsemaster Level (Check one)	<input type="checkbox"/> Nov W/T <input type="checkbox"/> NovInt <input type="checkbox"/> NovAdv <input type="checkbox"/> JunInt <input type="checkbox"/> JunAdv <input type="checkbox"/> SenInt <input type="checkbox"/> SenAdv <input type="checkbox"/> Horsemaster		
Date Record Began		Date Record Completed	
4-H Club Leader			
Leader phone #		4-H Exhibitor #	

4-H Motto “To Make The Best Better”

Description of Project Horse/Pony

see instruction B

Project Horse/Pony Photo

A photo of your project animal is required. Photo should show entire horse clearly.

Horse Information

Registered Name of Horse		Barn name	
Breed	Registration #	<input type="checkbox"/> Not Registered	
Color	<input type="checkbox"/> Mare <input type="checkbox"/> Gelding <input type="checkbox"/> Foal/Yearling	Year Foaled	
Horse's Height	Horse's Weight		
Purchase Date	Or Lease Date		

Describe your horse	
---------------------	--

Horse Health

see instruction C

Veterinarian Name		Phone #	
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Vital Signs

My horse's temperature is:		Respiration is:		Pulse is:	
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Immunizations

Minimum immunizations are required to participate in the Kent Co Youth Fair (consult your club leader). Please consult your veterinarian for the shots he/she recommends for your horse.
Include a copy of immunization documentation at the end of the record book.

Date	Common Name	Vaccine Description	Cost	Administered by
				<input type="checkbox"/> Vet <input type="checkbox"/> Self
Protects my horse from...				
				<input type="checkbox"/> Vet <input type="checkbox"/> Self
Protects my horse from...				
				<input type="checkbox"/> Vet <input type="checkbox"/> Self
Protects my horse from...				
				<input type="checkbox"/> Vet <input type="checkbox"/> Self
Protects my horse from...				
				<input type="checkbox"/> Vet <input type="checkbox"/> Self
Protects my horse from...				
				<input type="checkbox"/> Vet <input type="checkbox"/> Self
Protects my horse from...				
				<input type="checkbox"/> Vet <input type="checkbox"/> Self
Protects my horse from...				

Dental Care

Equine Dentist's Name		Phone #	
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Date	Describe Procedure Done and Results	Cost

If no dental care required, explain in section above what you did to maintain your horse's healthy teeth.

Deworming

Date	Product Name/Brand	Cost	Type
			<input type="checkbox"/> Daily <input type="checkbox"/> Paste <input type="checkbox"/> Tube (by Vet)
Product chosen because...			
			<input type="checkbox"/> Daily <input type="checkbox"/> Paste <input type="checkbox"/> Tube (by Vet)
Product chosen because...			
			<input type="checkbox"/> Daily <input type="checkbox"/> Paste <input type="checkbox"/> Tube (by Vet)
Product chosen because...			
			<input type="checkbox"/> Daily <input type="checkbox"/> Paste <input type="checkbox"/> Tube (by Vet)
Product chosen because...			
			<input type="checkbox"/> Daily <input type="checkbox"/> Paste <input type="checkbox"/> Tube (by Vet)
Product chosen because...			
			<input type="checkbox"/> Daily <input type="checkbox"/> Paste <input type="checkbox"/> Tube (by Vet)
Product chosen because...			
			<input type="checkbox"/> Daily <input type="checkbox"/> Paste <input type="checkbox"/> Tube (by Vet)
Product chosen because...			
Why do you deworm your horse?			
How often do you deworm?			

Exams, Illnesses and Injuries

Give information relating to any treatment administered to your horse either by yourself or your veterinarian. Include medicine, amount and frequency.

Date	Exam/Illness/Injury Description	Treatment/Care	Results

How did you maintain your horse's health if you didn't have any exams, illnesses or injuries?

Hoof Care

Farrier's Name		Phone #	
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Date	Work Performed	Cost	Procedure
	<input type="checkbox"/> Shoes <input type="checkbox"/> Trim <input type="checkbox"/> Treatment		
	<input type="checkbox"/> Shoes <input type="checkbox"/> Trim <input type="checkbox"/> Treatment		
	<input type="checkbox"/> Shoes <input type="checkbox"/> Trim <input type="checkbox"/> Treatment		
	<input type="checkbox"/> Shoes <input type="checkbox"/> Trim <input type="checkbox"/> Treatment		
	<input type="checkbox"/> Shoes <input type="checkbox"/> Trim <input type="checkbox"/> Treatment		
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	<input type="checkbox"/> Shoes <input type="checkbox"/> Trim <input type="checkbox"/> Treatment		
	<input type="checkbox"/> Shoes <input type="checkbox"/> Trim <input type="checkbox"/> Treatment		

Coggins Test (Attach a copy of your project horse's coggins test at the end of the record book)

Date of Test		Cost	
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Feeding and Bedding Summary

see instruction D

Month	Grain		Hay		Bedding	
	Amount (pounds)	Cost	Amount (bales)	Cost	Amount Type	Cost
September						
October						
November						
December						
January						
February						
March						
April						
May						
June						
July(until turn in date)						
Total feed/bedding amounts & costs						

Do not line through sections with arrows. Each month should reflect actual amount fed to project horse.

Please describe where your horse is kept.	
Do you pay to board your horse? If so, how much is this expense per month.	
Please describe your grain.	
Please describe your hay and pasture.	
Please describe all supplements used, amount and cost.	
Please describe any bedding used.	

Educational Experiences

Please list any seminars, clinics, demonstrations, meeting presentations, or educational books that you completed this year. (Examples: Showmanship Clinic at MSU; Equine Nutrition Speaker at 4H group meeting; Vet-A-Visit; Communicating with Your Horse-book by John Lyons; Learning to Groom video)
see instruction G

Date		Event/Topic	
What I learned:			

Date		Event/Topic	
What I learned:			

Date		Event/Topic	
What I learned:			

Date		Event/Topic	
What I learned:			

Attach page(s) if necessary

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Required elements of the Horse Project Record Book.

(Point deductions noted related to judge's page)

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Instructions for completing your Horse Record Book

A) Project information page

- 4-H age is the 4-H member's age as of January 1st of the current 4H year.
- Years in horse project do not include years as an Explorer and does include the current year.
- Horsemaster levels are defined as Novice Walk/Trot, Novice Intermediate, Novice Advanced, Junior Intermediate, Junior Advanced, Senior Intermediate, Senior Advanced, or Horsemaster.
- Date record completed should reflect the date of the last entry.

B) Description of project horse/pony and alternate horse/pony

- Photo(s) must clearly show the full body view of the horse(s).
- The description of the horse(s) must be written using proper terminology.

C) Horse Health

- Health records should begin on September 1st and end when the record book is considered complete (should match end date on cover of record).
- Include a copy of your horse's immunization record (e.g. copy of vet bill, copy of packaging)
- Include a copy of your horse's Coggins test results at the end of the record book.
- If no illness/injury or dental care, explain what you did to maintain your horse's health.

D) Feeding and Bedding Summary

- Amount column should reflect number of pounds used for one month (30 or 31 days).
- Cost should reflect the cost of the number of pounds used in that month. For example, if you buy 50 pounds of feed for \$8.00 in September, but you only feed 25 pounds the cost in the September cost box should be \$4.00.
- If your family bales their own hay, assign a fair market value to each bale of hay used. For example, if you use 10 bales of hay in September and you choose to assign \$2.50 per bale, you would document \$25.00 spent on hay in the September cost box.
- Describe your feed in terms you understand such as pellet or sweet feed, brand of feed used. Consider inserting a tag off the feed bag to document contents of feed. Do not include actual samples.
- Describe hay and pasture using proper terminology such as alfalfa, timothy, grass, etc.
- Describe supplements provided to your horse using brand name if applicable and include salt/mineral blocks if provided. Explain why you provide the supplement(s) to your horse as well as amount and cost.
- Describe bedding used such as straw or pine shavings. If no bedding is used, please explain (e.g. horse is kept outside with shelter).

E) Purchases and Gifts

- This is a listing of items that you purchased or received as a gift that you use for your horse.
- Include individual costs and total. If item was a gift, estimate the value.
- Records should begin on September 1st.

F) Project Plans

- Answer all three questions regarding your goals and plans.

G) Educational Experiences

- List experiences starting as of September 1st.
- Examples include seminars, clinics, and informational book(s) you read and meeting presentations. A general 4-H club meeting does not count as an educational experience unless there is a special presentation, specific educational topics discussed or speaker.

H) Show Record

- Keep track of shows and results starting as of September 1st.
- You should include the Kids Fun Night Out (KFNO) shows.
- Check the box if you did not show your horse. You are not penalized for not being able to show. However, please tell us why you were unable to show.

I) Riding accomplishment work sheet

- Are for you to:
 - Keep track of the maneuvers you are schooling your horse in.
 - Know why you are teaching each maneuver
 - Know which trainer's methods are you using and why.

J) 4-H Meeting Attendance

- Include the time you spend at your 4-H club meetings.
- Meeting topics would be a one or two word description of what was covered at the meeting

K) 4-H Mounted Meeting Attendance and/or Riding Lessons

- Include the time you spend at your 4-H club mounted meetings or riding lessons
- Describe what was learned at the meeting or riding lesson
- Multiple lines may be used to describe what was learned

L) Horse Care and Preventative Health Maintenance

- Describe in detail the methods and care given to maintain optimal health on your project horse

M) Leadership Project Report

- Written explanation of your involvement in leadership this year.

N) Community Service Project Report

- Share your contribution to your community and the rewards of your participation

O) Signatures

- All signatures are required. A parent signature is optional if the member is 18 years of age or older.

P) General

- All pages must be in the correct order.
- If you did not make any entries on a page, the page must still be included when turning your book in. Include any explanations as to why a page is left blank or if you cannot meet expected requirements.
- The book may be decorated or enhanced as long as all pages are included and kept in order. Additional pages, photos and memories must be at the end of the record book.
- Do not include pages from previous years unless they are part of a story or report you are including.
- Consider using dividers with tabs to organize your record book (especially for the extra information included at the end of the record book).
- Clearly label reports and stories.
- Reports and stories must include date authored.
- The record book is available on diskette. See your leader for instructions.
- You must be using the current record book for the present calendar year.

The Equestrian Record book

Judge's page and scoring Guide

You must achieve a **score of 70 or more in the required elements section** to complete your horse project. If your horse project is considered incomplete, you may exhibit your horse project at the youth fair. However, your participation will be considered Exhibition meaning you will not be eligible for ribbons or be considered for trophies.

X	Section/Elements	Score Possible	Score Achieved
	General Elements (required)		
	Required project animal photographs	1	
	Description page horse information	2	
	Written description of horse project	2	
	Records begin on September 1 (*see Instruction Page for exceptions)	1	
	Total for this section:	6	
	Horse Health (required)		
	Vital Signs	3	
	Immunizations	3	
	Dental Care	2	
	Deworming	3	
	Examination/Illness/Injury	3	
	Coggins Test/Immunization documentation	1	
	Hoof Care	3	
	Total for this section	18	
	Feeding & Bedding (required)		
	Feeding and Bedding chart	2	
	Description of living conditions/Boarding expense	2	
	Description of Grain (no samples please)	2	
	Description of Hay (no samples please)	2	
	Description of Supplements	2	
	Description of Bedding	2	
	Total for this section	12	
	Project Plans/ Education / Shows (required)		
	Purchases and Gifts	2	
	Project Plans	6	
	Educational Experiences (4 required) 2 points per experience	8	
	Individual Horse Show Record	2	
	Total for this section	18	

	Project and personal accomplishments		
	Riding Accomplishment work sheet	24	
	Horse care and preventative health maintenance	6	
	Leadership Project Report	5	
	Community Service project report	5	
	Total for this section	40	
	Signatures and general appearance		
	Neatness/Overall appearance/ required order	3	
	All required signatures	3	
	Total for this section	7	
	Subtotal of Required Points	100	
	a score of 70 or more in the required elements section		
	Bonus Section (optional)		
	Extra care and riding sheets (2 points per extra sheet- maximum of 12pt)	0-12	
	Extra Report(s) (5pt for each report. Must be dated and completed in current 4-H year. Maximum of 15pt.)	0-15	
	4-H Meeting attendance ($\frac{1}{2}$ pt per meeting attended & documented in record book. Maximum of 4pt)	0-4	
	Mounted Meetings or Lessons ($\frac{1}{2}$ pt per meeting attended & documented in record book. Maximum of 8pt)	0-8	
	Photo section displaying 4-Her and horse project	0-5	
	Exceptional organization, creativity, in-depth story/report(s)	0-3	
	Extra Educational Experiences (1 point per experience Maximum of 3pt)	0-3	
	Total possible bonus points awarded	50	

Outstanding Award (ribbon)=
 Top 10% of The Rider projects
 Top 10% of The Wrangler projects
 Top 10% of The Equestrian projects

Honorable Mention (ribbon) = more then 100 points (*awarded only if ALL required elements are complete*)

A = 100-90

B = 89-80

C = 79-70

E = 69-0 Failed to meet the requirements

A score of "E" Failed to meet the requirements and will **not** be allowed to compete for awards/ribbons/trophies at the fair.

Questions about this score can be directed to _____

Comments from judge: