

ALTERNATE HORSE REQUIREMENTS WORKSHEET

Member _____ Age: _____ Phone _____

Parents _____ home/work/cell _____

Club _____ Leader _____ Phone _____

Primary Horse _____ Named Alternate _____
(Listed on May 1 Declaration Form) (Listed on May 1 Declaration Form)

OVERALL GENERAL REQUIREMENTS:

- Member in good standing with Kent County Horse Leaders and their own club
 - Alternate is named on the Declaration Form submitted
 - Borrowed or leased horse must have owner's signature on Declaration Form
 - Alternate horse may be named up to July 15 of current Fair year (submitted on second portion of an additional Declaration Form if not named on May 1 deadline)
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PLEASE PROVIDE INFORMATION FOR EITHER SECTION #1 OR SECTION #2 whichever is applicable

SECTION #1 - SWITCHING FROM PRIMARY HORSE TO NAMED ALTERNATE HORSE (named on May 1 Declaration Form):

Request will be made in writing to Kent County Horse Leaders Executive Committee - to include:

- Member name, phone number, date and Horsemaster Division/level
 - Member club, leader and leader's phone number
 - Signatures of member and parent
 - Primary horse's name, age, breed and number if applicable
 - Named alternate horse's name, age, breed and number if applicable
 - Reason for requested switch to alternate horse
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SECTION #2 - SWITCHING FROM PRIMARY HORSE TO UNNAMED ALTERNATE HORSE (switching to unnamed alternate will only be approved for death, unsoundness or unsafe for rider):

Request will be made in writing for approval to Kent County Horse Leaders Executive Committee –

To include:

- Member name, phone number, date and Horsemaster Division/level
- Member club, leader and leader's phone number
- Signatures of member, leader and parent
- Primary horse's name, age, breed and number if applicable
- Named alternate horse's name, age, breed and number if applicable

Reason for requested switch to unnamed alternate

- UNSOUNDNESS of primary horse - required documentation to include:
 - Current documentation from Vet or ferrier of specific unsoundness
- DEATH of primary horse - required documentation to include:
 - Written documentation of death from owner, member or leader
- UNSAFE FOR RIDER - required documentation to include:
 - Letter from either leader with a parent's signature or from the parent with leader's signature explaining the safety concerns with the primary horse. Letter **MUST** include primary horse's name, age and breed.
 - Letter from qualified outside observer (including address, phone number and horse experience) documenting primary horse's non-safe behavior - cannot be a parent, leader or parent/adult from the same club. Letter **MUST** include name of horse, age and breed, signature of qualified person.

Comments/Contacts:

Executive Committee Approval Status:

- | | | | | |
|-------------------------------------|-----------------------------------|----------------------------------|---------------------------------------|-----------------------------------|
| <input type="checkbox"/> Incomplete | <input type="checkbox"/> Complete | <input type="checkbox"/> Pending | <input type="checkbox"/> Not approved | <input type="checkbox"/> Approved |
| Date: | Date: | Date: | Date: | Date: |